



Date: 11th September 2017
My Ref: SB/ESPO
Please ask for: Sara Brennan
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To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held on Wednesday 20th September 2017 at 11.00am at ESPO, Grove Park, Leicester. LE19 1SY.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Sara Brennan
for Consortium Secretary

AGENDA

<u>Item</u>	<u>Report by</u>
1. Minutes of the meeting held on 21st June 2017	(Pages 3 - 8)
2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.	
3. Declarations of interests in respect of items on this agenda.	
4. External Audit of the 2016/17 Financial Statements	(Pages 9 - 38)
5. Statement of Accounts and the Annual Governance Statement for 2016/17	(Pages 39 - 118)

6. Director's Annual Report 2016-17 (Pages 119 - 126)
7. Director's Progress Update (Pages 127 - 136)
8. Date of Future Meetings.

The next meeting of the Committee is scheduled to take place on Wednesday 29th November 2017 at 11.00am at County Hall, Glenfield.

Future meetings of the Management Committee are scheduled to take place at 11.00am on the following dates:

Wednesday 28th February 10.30am

Wednesday 13th June 10.30am

Monday 1st October 2.00pm

Monday 26th November 2.00pm

9. Any other items which the Chairman has decided to take as urgent.

The public are likely to be excluded from the meeting during the consideration of the following items of business in accordance with the provisions of Section 100 (A) (4) of the Local Government Act 1972.

10. Supplementary Information Informing the Director's Progress Update Report. (Pages 137 - 150)
11. MTFs Monitoring for the first 5 months of 2016/17 (Pages 151 - 160)
12. Trading Company Business Case (Pages 161 - 260)
13. ESPO - Interim Management Arrangements Oral Update